



LEMOORE
CALIFORNIA

LEMOORE PARKS AND
RECREATION COMMISSION
COUNCIL CHAMBER
429 C STREET
October 10, 2017

**REGULAR SESSION 5:30PM
AGENDA**

Please silence all electronic devices as a courtesy to those in attendance. Thank you.

5:30 pm REGULAR SESSION

a. CALL TO ORDER

CONSENT CALENDAR

1-1 APPROVAL – MINUTES – MAY 9, 2017

PUBLIC COMMENT

This time is reserved for members of the audience to address the City Council/Agency Board on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council/Agency Board. It is recommended that speakers limit their comments to between 3 to 5 minutes each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council/Agency Board on items on the Agenda should notify the Mayor/Chairman when that Agenda item is called. The Council/Agency Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council/Agency Board does not respond to public comment at this time. Speakers are asked to please use the microphone, and provide their name and address. Prior to addressing the Council/Agency Board, any handouts to be provided to City Clerk/Board Clerk who will distribute to Council/Agency Board and appropriate staff.

DEPARTMENT REPORTS AND UPDATES

- 2-1 PARKS AND RECREATION DIRECTOR RECRUITMENT – MICHELLE SPEER
- 2-2 INTRODUCTION OF RECREATION SPECIALIST SANTOS MAYA – MICHELLE SPEER
- 2-3 SPRING AND SUMMER SOCCER – JUAN CUEVAS
- 2-4 SUMMER DAY CAMP – SHEILA TAYLOR
- 2-5 SENIOR ADVISORY COMMITTEE – SHEILA TAYLOR
- 2-6 THE BIG MOVE – MICHELLE SPEER
- 2-7 CMC FENCE PLAN – SHEILA TAYLOR
- 2-8 UPCOMING PROGRAMS – SHEILA TAYLOR
- 2-9 MEETING SCHEDULE – MICHELLE SPEER

RECREATION COMMISSIONER REPORTS AND REQUESTS

3-1 COMMISSIONER REPORTS/REQUESTS

ADJOURNMENT

Public Notification

I, Santos Maya, Parks and Recreation Department Secretary, declare under penalty of perjury that I posted the above Parks and Recreation Agenda for the meeting of October 10, 2017 at City Hall, 119 Fox Street, Lemoore, CA on October 6, 2017.

Sheila Taylor, Parks and Recreation Department Secretary

Lemoore Parks & Recreation Commission

Tuesday, May 9, 2017

5:30 p.m. Regular Session in the Council Chambers

MINUTES

CALL TO ORDER

Commissioner Fuller called the Session to order at 5:30 p.m.

COMMISSION MEMBERS PRESENT: Dustin Fuller, Ernest Smith, Dennis Fuller, Leo Orange Sr. and Community Services Director, Jason Glick.

APPROVAL OF MINUTES:

It was moved by Commissioner Dustin Fuller and seconded by Commissioner Ernest Smith to approve minutes for February 15, 2017 Special Session

PUBLIC COMMENT:

There was no public comment.

DEPARTMENT REPORTS AND UPDATES:

- Director Jason Glick presented the annual golf course report.
 - Presented a brief history of the Lemoore Golf Course.
 - Background of Tom Ringer, the current course professional and course manager.
 - The financial report shows a significant improvement in revenue and number of rounds.
 - Expenditures increased due to necessary course improvements.
 - Without CIP loan and golf cart loan, the Golf Course would show a profit every year.
 - Director Jason Glick has created a Golf Course Committee to develop plans to improve the financial outlook of the course.
 - Tom Ringer is expanding the types of events allowed and creating new events such as allowing weddings and holding soccer golf tournaments to help increase revenue.
 - Discussed points learned during the CPRS Conference.
 - Commissioner Orange recommended networking with West Hills Community College to help with fundraisers and future programs.
- Recreation Coordinator Juan Cuevas discussed the results of the CMC Master Plan survey
 - Two of the top items were the trampoline park and the batting cages in the CMC.
 - The number one item was an additional indoor soccer field.
 - One important item was heating/cooling within the CMC.
 - Director Jason Glick discussed bringing in multi-use flooring for the CMC to help increase space for activities (i.e. basketball, Tiny tots soccer fields, etc.)
- Recreation Coordinator Juan Cuevas discussed the Youth Spring Indoor Season
 - 621 total participants in the youth soccer program for the Spring Session
- Director Jason Glick discussed the creation of the Senior Advisory Committee
- Recreation Coordinator Sheila Taylor discussed Spring Break programs including Spring Break Camp, Spring Art Camp, and the inaugural Lego Camp.
- Director Jason Glick discussed upcoming programs and provided information for the programs and events.



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Community Services

Staff Report

Item No.: 2-1

Date: October 4, 2017
To: Lemoore Parks & Recreation Commission
From: Juan Cuevas, Recreation Coordinator
Subject: Youth and Adult Indoor Soccer

BACKGROUND

The Youth Sports and Adult Sports Division is dedicate to facilitating a high level of municipal athletic services and facilities that the citizens of Lemoore want and demand in the most cost effective and efficient manner possible

Overall, the 2017 spring and summer seasons was a successful year for both our Youth and Adult Indoor Soccer league, as was we served 1045 participant in our youth leagues, and 34 team registrations for our adult leagues. Participation level has increased in both youth and adult indoor soccer.

Please see below our financial and participant report.

Youth Indoor Soccer (Spring & Summer)

<i>Combined Revenue:</i>	\$62,475.00
<i>Combined Expenditures:</i>	\$19,483.74
<i>Net Revenue:</i>	\$42,991.26

Adult Indoor Soccer (Spring & Summer)

<i>Combined Revenue:</i>	\$14,700.00
<i>Combined Expenditures:</i>	\$ 9,429.20
<i>Net Revenue:</i>	\$ 5,270.80

Respectfully submitted:

Juan Cuevas, Recreation Coordinator



City of
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Staff Report

Item No.: 2-4

Date: October 4, 2017
To: Lemoore Parks and Recreation Commission
From: Sheila Taylor, Recreation Coordinator
Subject: Summer Day Camp

BACKGROUND:

The Recreation Department has been running a Summer Day Camp for over 20 years. When the department moved to the Recreation Center, Summer Day Camp was able to take unlimited registrations. Summer Day Camp brought in over \$60,000 in revenue.

Summer Day Camp is a nine-week program and accounts for any extra days until Lemoore Elementary School District begins school. Customers have the following payment options:

- 9 weeks - \$855
- 4 weeks - \$425
- 1 week - \$125

Breakfast and lunch are included for eight of the nine weeks by KCAO (Kings Community Action Organization). Campers get to go on a field trip every week to exciting places such as McDermont Field House, Island Water Park, Tulare Water Slides and Quantum Leap.

Our Summer Day Camp Program offers parents in our community a safe and fun environment for childcare.

UPDATE:

This year Summer Day Camp averaged 65 children per week. The biggest week was week 7 with 75 children. Summer Day Camp generated \$60,031.00 in income.

This year the entire staff was new. This created about a four-week learning curve and required all of my attention for those four weeks. I am excited about next year as six of

"In God We Trust"

the new staff members want to come back. Having experienced staff helps everything run smoothly.

A current financial statement is attached.

Respectfully submitted:
Sheila Taylor, Recreation Coordinator.

2017 Summer Day Camp
Financials

Income:

9 week campers	\$33,438.00
Week 1 campers	\$ 2,213.00
Week 2 campers	\$ 3,175.00
Week 3 campers	\$ 3,469.00
Week 4 campers	\$ 2,488.00
Week 5 campers	\$ 3,698.00
Week 6 campers	\$ 2,953.00
Week 7 campers	\$ 3,968.00
Week 8 campers	\$ 3,022.00
Week 9 campers	\$ 1,607.00
Total Income	\$60,031.00

Expenses:

Payroll	\$24,527.00
Field Trips	\$ 7,300.00
Transportation	\$ 7,000.00
Food	\$ 1,200.00
Supplies	\$ 1,500.00
T-shirts	\$ 1,873.00
Total Expenses	\$43,400.00
Total Revenue	\$16,631.00